

DTFSAMS Agenda

Open Meetings – July 6, 7, and 8 2009

Embassy Suites and Hotel

1900 Diagonal Road; Alexandria, Virginia 22314



MONDAY, JULY 6, 2009

LOCATION: Ballroom C and King Conference Room 204

8:00 a.m. - 8:05 a.m.

Welcome
Administrative Remarks

Colonel Cora Jackson-Chandler, USAF
Executive Director

Note: Unless indicated below all breakout sessions will be held in Ballroom C and the King Conference Room.

8:05 a.m. - 8:10 a.m.

Opening Remarks

Ms. Millicent Wasell and
Dr. Louis I. Iasiello, PhD
Co-Chairs

8:10 a.m. - 8:15 a.m.

Plan of the Day

Ms. Lonnie Weiss, Facilitator

Objective: In ballroom C brief Task Force members on the day's goals and objectives.

8:15 a.m. - 9:00 a.m.

Style Guide, Best Practices and
Project Plan

Ms. Amy Wrona
Ms. Lonnie Weiss, Facilitator

Objective: In ballroom C, Task Force members to reaffirm decisions on style guide, best practices and project plan.

9:00 a.m. - 10:30 a.m.

Department of Defense Sexual
Assault Prevention and Response
Data Base Collection and
Reporting System Brief
and Ongoing Issues

Dr. Kaye Whitley, EdD
DoD Sexual Assault Prevention and Response
Office

Objective: In ballroom C, Task Force members to receive an update on Data Base collection, Reporting System, and ongoing issues.

10:30 a.m. - 10:45 a.m.

Break

Ms. Erin Haskins, SAPR Analyst

10:45 a.m. - 11:45 a.m.

Subcommittee Work

Ms. Amy Wrona, Technical Writer
Ms. Lonnie Weiss, Facilitator

Objective: In breakout rooms refine subcommittee findings, recommendations in preparation for presentation to and assist the Task Force in writing the final report

11:45 a.m. - 12:45 p.m.

Noon Meal

12:45 p.m. - 3:00 p.m.

Ad Hoc Subcommittee Work

Ms. Amy Wrona, Technical Writer
Ms. Lonnie Weiss, Facilitator

Objective: Discussion among members of the subcommittees in breakout rooms to develop understanding of cross-cutting issues.

3:00 p.m. - 3:15 p.m.

Break

Ms. Erin Haskins, SAPR Analyst

3:15 p.m. - 4:15 p.m.

Structure of the Task Force Report

Ms. Amy Wrona, Technical Writer
Ms. Lonnie Weiss, Facilitator

Objective: Discussion among members of the Task Force members on structuring of the report to Congress.

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4:15 p.m. - 4:30 p.m.

Wrap-Up and Dismissal

Ms. Lonnie Weiss, Facilitator

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3:45 p.m. - 4:15 p.m.

Subcommittee Updates

Ms. Lonnie Weiss, Facilitator

Objective: Briefs to the Co-Chairs and discussion among Task Force members in main room.

4:15 p.m. - 4:30 p.m.

Wrap-Up and Dismissal

Ms. Lonnie Weiss, Facilitator

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Ms. Millicent Wasell and
Dr. Louis I. Iasiello, PhD
Co-Chairs

Objective: In ballroom C brief Task Force members on the day's goals and objectives.

Objective: In breakout rooms refine subcommittee findings, recommendations in preparation for presentation to and assist the Task Force in writing the final report.

Ms. Erin Haskins, SAPR Analyst

Objective: Discussion among members of the subcommittees in breakout rooms to develop initial report recommendations.

Noon Meal

Ms. Amy Wrona, Technical Writer
Ms. Lonnie Weiss, Facilitator

Ms. Erin Haskins, SAPR Analyst

Objective: Briefs to the Co-Chairs and discussion among Task Force members in main room.

Ms. Lonnie Weiss, Facilitator